

## ■ DEFAULT RULES

- a. You may issue 2 challenge(s) at a time.
- b. You can only be challenged by one player/team at any given time.  
This prevents outstanding challenges from accumulating against you.
- c. You may challenge up to 15 spots.
- d. If the challenge is successful, you will take the spot of the person you challenge and your opponent will be bumped down 1 spot.
- e. If you hold a wildcard, you may challenge anyone above you.
- f. By accepting a challenge, you agree to play the challenge within 18 days after the date of acceptance.
- g. If you cannot play within 18 days, simply "Deny" the challenge.
- h. If a challenge is accepted and not played within 18 days, it will expire and the challenge will be deleted from the system and will have to be re-issued.  
Since rankings continually change, a re-challenge may not be possible.
- i. Challenges that has not been responded to will expire after 10 days of issuance, and will be deleted from the system.
- j. Your ladder admin is Chris & Riza and can be emailed at [ladderadmin@sitatennis.com](mailto:ladderadmin@sitatennis.com) if you have any questions.

## ■ OTHER CUSTOMISED RULES

1. The SITA Open Age Ladder is open to players 17 years and older.
2. **LADDER FEE.** The ladder fee is **\$26** (inc. of 9% GST) per player per calendar year. The one payment per player covers the TennisRungs subscription and admin.
3. Players are responsible for arranging their own matches through the TennisRungs website and are expected to arrange one match per month or risk losing their ladder position.
4. **BALLS AND COSTS.** Unless otherwise agreed by players, one can of new pressurized tennis balls should be provided by the Challenger for each match. (If players agree otherwise, ensure fresh balls that still retain their proper bounce are used.) Unless offered otherwise, the cost of court hire should be shared between the challenger and opponent, and may also take into consideration ball costs and travel costs.
5. **VENUES.** Players must arrange their own venue. The player being challenged has first choice in selecting the match venue. The challenger may propose an alternative venue with location mutually convenient to both players, however the player being challenged has the right of refusal. The cost of the venue should be shared between players. If a venue cannot be agreed the challenge should be withdrawn. No forfeit applies in such a scenario. Players may play at the SITA Academy if courts are available.

► SITA reserves the right to amend any of the terms and conditions herein at any time.

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6. **FORMAT. 1) Scoring Formats:** Matches may be played as best of 1 set or 3 sets (typically first to 6 game sets but may be adjusted if agreed by both players). A 3rd set may be played as a 10 point tie breaker. Typically games are decided on advantage at 40-40, however, no-ad scoring may be used if both players agree, with the receiver choosing which side to receive from on the deciding point at 40-40. **2) Match Durations and Incomplete Matches.** The duration and scoring format (including whether a 3rd set tie breaker applies) must be agreed prior to the match. The options in case the allotted time expires and the match has not been completed based on the agreed format are: **A)** The match result may be decided on the total number of games won by each player (this also applies in cases where a match stands at 1 set all and time doesn't permit a 3rd set (either as a full set or a tie breaker). {Note: Ties can't be recorded. The winner of a tied match shall be decided by the toss of a coin, or options C, D or E may be applied upon match time expiring if both players agree}; **B)** a win may be awarded to the player who wins the first set in case the 2nd set is not played in full, irrespective of the score in the 2nd set, with option A applying in the event 1 set all is reached; **C)** the match may be continued at another time and venue to be mutually agreed by both players; **D)** the challenge may be replayed completely; **E)** the challenge may be withdrawn.
7. **FORFEITS. 1) Notification of a Forfeit.** For a forfeit to be processed the Challenger must report the forfeit to Ladder Admin. Please forward the email notice received from TennisRungs indicating the Forfeit, Denied Challenge or Withdrawal to [ladderadmin@sitatennis.com](mailto:ladderadmin@sitatennis.com) and state the type of Forfeit as below. Ladder Admin will then make adjustments to the ladder positions and notify the other player of the adjustment. **2) Types of Forfeits:** The following rules on forfeits override the default rules: **A) Forfeit by No Reply.** If a player does not respond to a challenge within 4 days of the challenge, a forfeit applies and the player who did not respond will drop 6 places. The challenger's position does not change. Note that a win is not recorded to the Challenger. **B) Forfeit by Decline or Withdrawal.** If a player being challenged declines the challenge or withdraws it via their player dashboard within 4 days of the challenge the player being challenged will drop 4 places. The challenger's position does not change. A win is not recorded to the Challenger. **C) Options after a challenge is accepted but Match cannot be arranged.** If the challenged player accepts but a match cannot be arranged within the full allotted 18 days then the players have the following options: **i)** the players may contact Ladder Admin to request an extension of the challenge; **ii)** the challenge may be withdrawn by the challenger and no further action is taken; **iii)** the challenger may report the match to Ladder Admin as a forfeit and the player being challenged will drop 4 places. The challenger's position does not change and wins by forfeit due to an inability to arrange a match do not count as a win and shall not be recorded as such on the system. **D) Exceptions to Case C** - Cases where a win by forfeit may be registered on the system: Only "No shows" (taken to mean not physically showing up or providing less than 12 hours notice of cancellation) and "wins by injury" occurring prior to or during a match

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may be reported via the player dashboard as wins should the challenger choose. If an injury occurs prior to the match, the injured player is expected to inform the other player as soon as possible. **Exceptions: A)** If the challenger is looking for a match on specific dates and contacts the player before the challenge is accepted or denied then the challenge may be withdrawn by mutual agreement without penalty. **B)** Challenges may be extended beyond 18 days by mutual consent without penalty - contact Ladder Admin for an extension.

**C)** Wildcard Challenges - in the event the challenge is not played a new wildcard can be issued upon applying to Ladder Admin. Other rules covering forfeits still apply.

**3) Forfeit 3 times in a row.** If a player forfeits 3 times in a row as above they will be removed from the ladder and need to apply to Ladder Admin for reinstatement.

8. **Matches are self-umpired.** We encourage fair play. A player is required to make all calls on his/her side of the court. It is important that lines are called honestly, and to make any call that is in doubt in favour of their opponent.
9. It is possible to challenge up 15 spots or down 15 spots on the ladder if a player is looking for additional matches. Players may also set up additional matches off line (provided the challenge is within the challenge limits: challenge up 15 spots or down 15 spots) and request Ladder Admin to post the challenge if agreed by both players. (In the case of challenging down, if the challenger wins, the challenger maintains his/her ranking; if the challenger loses the opponent takes the challenger's place and the challenger is bumped down one spot).
10. SITA Ladders reserves the right to adjust the ranking of any player based on performance and results, either up or down. This is to ensure that matches are reasonably competitive.
11. **Wildcards.** Any player achieving a streak of 4 wins in a row (excluding forfeits) may be awarded a wild card enabling them to challenge any other player in the ladder. Players are asked to use this wisely and not challenge players that are obviously of a much higher standard. Contact the Ladder Admin if you believe you have earned a wildcard.
12. **Ladder Leave.** Players may take leave from the ladder via their Player Dashboard for a period of up to **120 days**. Once 120 days of leave is exceeded players will be removed from the ladder but may be reinstated upon requesting from the ladder admin by email. Note that your previous ranking is not guaranteed when reinstatement occurs and may be adjusted.
13. **Deterioration Rule** (notice is not provided to the players for these):  
**90 days** of no activity on the ladder (forfeits don't count as activity) - the player will be removed from the ladder. Once removed, players can re-apply for reinstatement by sending a request to the Ladder Admin.

**Please Note:** SITA Academy will not arrange the matches on behalf of the players, however, the administrator will assist with any queries regarding the rules and running of the ladder and can be contacted by email:

**Chris & Riza at [ladderadmin@sitatennis.com](mailto:ladderadmin@sitatennis.com) or by phone on (+65) 8129 5381.**

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## ■ PAYMENT

- Please note that there is a fee for the Open Ladder which covers the cost of the TennisRungs subscription and admin. **The ladder fee for 2024 is \$26** (inc. of 9% GST), and it's for the calendar year of 2024.

The payment options are:

- **OPTION A.** Pass cash to the admin staff at the SITA Academy courts, at 9A Sherwood Rd., Singapore, 249450 (you'll be issued with an acknowledgement slip so we can keep track of payments).

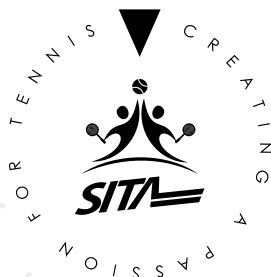
- **OPTION B.** Transfer funds to the following account:

Swift Code: OCBCSGSG  
A/C Name: SITA Pte Ltd  
A/C Number: 626-006324-001  
Bank Code: 7339  
Bank Address: 160 Orchard Rd., Orchard Point,  
#B1-12/13, Singapore 238842

- **OPTION C.** Paylah/Pay Now/Pay Anyone

UEN Number: 201117268M  
Company Name: SITA PTE LTD

- To advise that payment has been made, please provide details or a screenshot of the payment you've made.



## SITA TENNIS ACADEMY

Website: [www.sitatennis.com](http://www.sitatennis.com)  
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Contact Number: (+65) 8129 5381  
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Socials: [facebook.com/sitatennisacademy](https://www.facebook.com/sitatennisacademy)  
[instagram.com/sita\\_tennis](https://www.instagram.com/sita_tennis)

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