

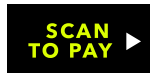
## ■ BOOK A SLOT

- You can sign-up through our SITA Admin Office, or send an email to [info@sitatennis.com](mailto:info@sitatennis.com) or you can fill-up our sign-up form here: <https://forms.gle/WPErr9TmbQU11BmF8>
- Once we receive your details, you'll then be added to the corresponding WhatsApp group of the class you've signed up.
- Our coach will send out an invite every Saturday afternoon, and it's "first come, first serve" basis, who responds IN the earliest will get in.
- **All players must make payment before the lesson commences.**  
Please take a screenshot of your payment and send it with your first and last name.

### For Bank Transfers:

Swift Code: OCBCSGSG  
 A/C Name: SITA Pte Ltd  
 A/C Number: 626-006324-001

Paylah/Pay Now/Pay Anyone  
 UEN Number: 201117268M  
 SITA PTE LTD



- **Any cancellation should be made 18 hours before the start time of the session.**  
In an event of a medical emergency, a cancellation will be accepted with no charge if a valid medical certificate is presented within 2 days after the day of the session.

## ■ WEATHER POLICY

- Please understand that cancellation of classes due to weather is based on SITA's discretion.
- WhatsApp notifications will be sent out in the event of any delays/cancellations due to the weather. If there is no update on your class group chat, **the default is that lessons are ON.**
- Any rainouts that occur will be credited towards your next lesson.
- If you have been notified that classes are ongoing but decided not to come, this will be taken as a no-show (NS). No refund will be given.
- If the group session was stopped during the training due to bad weather, please refer to the chart below to better understand how the session will be charged based on the time spent on court:

1-HR CLASSES

DURATION PLAYED	CHARGE
0 - 15 minutes	No Charge
16 - 35 minutes	30 minutes billed
36 - 60 minutes	1 hour billed

1.5-HR CLASSES

DURATION PLAYED	CHARGE
0 - 15 minutes	No Charge
16 - 40 minutes	30 minutes billed
41 - 65 minutes	1 hour billed
66 - 90 minutes	1.5 hours billed

► SITA reserves the right to amend any of the terms and conditions herein at any time.